

**AGENDA ITEM: 16**      Page nos. 58 –

---

Meeting	Business Management Overview & Scrutiny Sub-Committee
Date	1 June 2011
<b>Subject</b>	<b>Business Management Overview &amp; Scrutiny Committee Forward Work Programme 2011/12</b>
Report of	Scrutiny Office
Summary	This report outlines the Committee's draft work programme for 2011/12

---

Officer Contributors	None
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix 1 – Business Management Overview and Scrutiny Committee Work Programme 2011/12
Contact for Further Information:	Andrew Charlwood Overview & Scrutiny Manager ☎ 020-8359-2014 <a href="mailto:andrew.charlwood@barnet.gov.uk">andrew.charlwood@barnet.gov.uk</a>

## **1. RECOMMENDATIONS**

- 1.1 That the Sub-Committee consider and comment on the items included in the 2011/12 work programme of the Business Management Overview and Scrutiny Committee (Appendix 1).**

## **2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

**2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.**

**2.2 The three priority outcomes set out in the 2010-2013 Corporate Plan are: –**

- **Better services with less money**
- **Sharing opportunities, sharing responsibilities**
- **A successful London suburb**

## **3. RELEVANT PREVIOUS DECISIONS**

3.1 None.

## **4. RISK MANAGEMENT ISSUES**

4.1 None.

## **5. EQUALITIES AND DIVERSITY ISSUES**

5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:

- The Council's leadership role in relation to diversity and inclusiveness; and
- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

## **6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)**

6.1 None.

## **7. LEGAL ISSUES**

7.1 None in the context of this report.

## **8 CONSTITUTIONAL POWERS**

- 8.1 The scope of the Overview and Scrutiny Committees/Sub-Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees / Sub-Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

## **9. BACKGROUND INFORMATION**

- 9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2011/12 indicates items of business requested by the Business Management Overview and Scrutiny Sub-Committee during the 2010/11 municipal year. The Committee are requested to consider whether these items should be considered during the 2011/12 municipal year.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

## **10. LIST OF BACKGROUND PAPERS**

- 10.1 None.



<b>Business Management Overview and Scrutiny Committee Work Programme 2011/12</b>
---

1 June 2011			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
Items called-in: Fairer Contributions Policy (DPR 1328, 19 May 2011); and Adults In-House Business Case	The Cabinet Member for Adults attended the meeting.	N/A	
Task and Finish Group / Scrutiny Panel Update	Standing Item	Scrutiny Office	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub- Committee Future Work Programme 2011/12	Standing Item	Scrutiny Office	

11 July 2011

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Items called-in: To be confirmed <i>(if any)</i>	The relevant Cabinet Members will be invited to attend <i>(subject to eligible key decisions being called-in)</i> .	N/A	
Hampstead Garden Suburb Library Petition	The Committee will receive a petition which has in excess of 2,000 signatures in accordance with the provisions of the Constitution	Scrutiny Office	
Strategic Library Review / Libraries Strategy	The Committee have requested to undertake post decision scrutiny of the Strategic Library Review and pre decision scrutiny of the Libraries Strategy	Libraries / Customer Services	
Hendon Football Club	The Committee have requested to undertake pre decision scrutiny of the Cabinet Resources Committee decision relating to Hendon Football Club	Scrutiny Office	
Overview & Scrutiny Annual Report 2010/11	The Committee will receive the 2010/11 Overview & Scrutiny Annual Report and be requested to approve it being referred to Council on 12 July 2011.		
Fostering Recruitment Task and Finish Group	The Committee are due to consider the final report of Task and Finish	Scrutiny Office	

	Group, before onward referral to Cabinet.		
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	The Committee will be requested to consider updates on the progress made in implementing recommendation made by the following Task and Finish Groups / Scrutiny Panels: <ul style="list-style-type: none"> <li>- Remodelling Older Peoples Housing with Support Task and Finish Group;</li> <li>- Council's Response to Cold Weather Task and Finish Group; and</li> <li>- Housing Allocations Overview and Scrutiny Panel.</li> </ul>	Scrutiny Office (with contributions from relevant directorates)	
Task and Finish Group / Scrutiny Panel Update	Standing Item	Scrutiny Office	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub- Committee Future Work Programme 2011/12	Standing Item	Scrutiny Office	

5 September 2011

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Items called-in: To be confirmed <i>(if any)</i>	The relevant Cabinet Members will be invited to attend <i>(subject to eligible key decisions being called-in)</i> .	N/A	
One Barnet Strategic Partnership Governance	The Committee have requested to undertake pre-decision scrutiny of this item.	Chief Executive's Service	
Early Intervention and Prevention Services (Children) Task and Finish Group	The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet.	Scrutiny Office	
Housing Service	The Committee have made a request to scrutinise the Cabinet report on the future of the Housing Service and Barnet Homes	Planning, Housing and Regeneration	
Regeneration and Enterprise Strategy	The Committee have made a request to pre-scrutinise the Cabinet report on the Regeneration and Enterprise Strategy.	Planning, Housing and Regeneration	
Task and Finish Group / Scrutiny Panels – Recommendation Tracking	The Committee will be requested to consider updates on the progress made in implementing recommendation made by the following Task and Finish Groups / Scrutiny Panels:	Scrutiny Office (with contributions from relevant directorates)	TBC



	<ul style="list-style-type: none"> <li>- Recycling and Waste Minimisation Task and Finish Group;</li> <li>- School Places Planning Task and Finish Group; and</li> <li>- Enterprise Task and Finish Group.</li> </ul>		
Task and Finish Group / Scrutiny Panel Update	Standing Item	Scrutiny Office	
Cabinet Forward Plan	Standing Item	Scrutiny Office	
Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12	Standing Item	Scrutiny Office	

<b>ITEMS TO BE CONSIDERED AT FUTURE MEETINGS</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET/ CORPORATE PLAN</b>
Procurement Task and Finish Group	The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet.	Scrutiny Office	TBC
<b>Town Centre Strategies</b>	The Committee have requested to review Town Centre Strategies prior to a decision being taken by Cabinet. Item to be added to Sub-Committee agenda for an appropriate meeting.	Housing, Planning and Regeneration	
<b>Call-ins</b>	Consideration of call-ins made by Members of the Sub-Committee.	Scrutiny Office	
<b>Councillor Calls for Action</b>	Consideration of Councillor Calls for Action	Scrutiny Office	
<b>Task and Finish Groups</b>	Ongoing monitoring and consideration of reports of Task and Finish Groups	Scrutiny Office	
<b>Scrutiny Recommendations</b>	Ongoing monitoring and of the implementation/response to comments/recommendations made by Overview and Scrutiny Committees, Task and Finish Groups and Scrutiny Panels.	Scrutiny Office	
<b>Pre-decision Scrutiny of Cabinet Forward Plan Items</b>	Consideration of Cabinet items pre-decision	Scrutiny Office	As above.

**\*Please note that the Business Management Overview and Scrutiny Committee's Forward Work Programme 2011/12 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this Committee.**

<b>FUTURE MEETING DATES</b>
<b>5 SEPTEMBER 2011</b>
<b>6 OCTOBER 2011</b>
<b>16 NOVEMBER 2011</b>
<b>9 JANUARY 2012</b>
<b>5 MARCH 2012</b>
<b>18 APRIL 2012</b>